

Harney Education Service District

PO Box 460 | 25 Fairview Heights | Burns,
Oregon 97720
Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood
Center 541.573.6461

Monthly Board Meeting July 15, 2026 Harney ESD Board of Directors

Present: Doug Stott, Director, Chair
Tom Doman, Director
Charles Dunten, Director
Kurt Van Batavia, Director
Cheyenne Fowler, Superintendent
Cara with Osters, Business Manager
Holly York, Administrative Assistant/Board Clerk

Absent Excused: Scott Davies, Director
Sandy Volle, Director, Vice Chair
Mileah Skunkcap, Director

CALL TO ORDER

Board Chair Doug Stott called the July 15, 2026 meeting to order at 1:34 PM at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop. This meeting was also available to attend virtually.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Doug Stott.

VISITORS

Karly Dunten (virtual)

Executive Hearing as per ORS 192.660(2) (i) - No Executive Session needed.

ACTION ITEMS

Consent Agenda

- Approval of June 17, 2026 regular meeting minutes

After review of the Consent Agenda, Charles Dunten made a motion to approve as presented. Tom Doman seconded. No discussion. Motion carried unanimously.

NEW BUSINESS

- 1) Board Positions and vacancies - Cheyenne will follow up with County Clerk Dag Robinson to clarify the protocol when an elected or appointed board member moves outside of their zone. Additionally, she will review relevant ESD policies and report back in August.

2) Contracts/ RFPs

- Contract with Oster's Professional Group
 - **Tom moved to approve the contract as presented and Charles seconded. The motion passed unanimously.**
- RFP- Windows at the Fillmore Building
 - Rise and Run was selected to receive the contract for windows. Tabled floor work to the next school year due to the asbestos found under the carpet which would bring the total cost to more than what was originally budgeted.
 - **Tom moved to authorize Cheyenne to enter into contract negotiations with Rise and Run for the ECC building; Charles Dunten seconded and the motion carried unanimously.**
- RFP-Janitorial Service HESD
 - **Kurt moved to accept the Janitorial contract, Tom seconded and the motion carried unanimously.**

3) Add Cheyenne Fowler and Cara Wilber/Oster's CPA to the LGIP money market account at FCCU ending in 5731. Add Cara Wilber/Oster's CPA to FCCU checking account ending 002.

- **Tom made a motion to add Cheyenne Fowler and Cara Wilber as mentioned above, Kurt seconded and the motion passed unanimously.**

4) Designations of 2026-2027 Fiscal Year (effective July 1):

- Board Chair (Doug Stott)
- Board Vice Chair (Sandy Volle)
- Chief Administrative Officer and Budget Officer (Cheyenne Fowler)
- Business Manager (Osters and Holly York)
- Custodian of Funds (HESD Board of Directors, Cheyenne Fowler)
- Financial Auditors (Solutions Certified Public Accountants, PC)
- Fidelity bond amounts
- (Cheyenne Fowler, Osters CPA, Holly York, Linda Villagrana-Miller, Lindsay Brown)
- Depository of Funds (Local Government Pool and First Community Bank)
- Legal Counsel - Hungerford Law
- Establish dates, time, and place of regular board meetings
- 3rd Wednesday of each month at 1:30 p.m.

Tom moved to keep Chair and Vice chair the same, and consistent with what is listed above. Kurt seconded. The motion passed unanimously.

FIRST READING: Policy Updates

a. Policy Updates:

- i. **Delete** the following Policies per OSBA Policy Updates
 - 1. BBAA - Board Member's Authority and Responsibilities
 - 2. BBE - Vacancies on the Board
 - 3. BCB - Board Officers

4. BDD - Board Meeting Procedures
5. BDDC - Board Meeting Agenda
6. BDDG - Minutes of Board Meetings
- ii. **First Reading** Policies per OSBA Policy Updates
 1. BBAA - Board Member's Authority and Responsibilities
 2. BBE - Vacancies on the Board
 3. BCB - Board Officers
 4. BCE - Board Committees
 5. BDD - Board Meeting Procedures
 6. BDDC - Board Meeting Agenda
 7. BDDG - Minutes of Board Meetings
 8. BHD-Board Member Stipends and Reimbursements
 - a. Review- Optional
 9. CBA - Qualifications and Duties of the Superintendent
 10. CBG - Evaluation of the Superintendent
 11. EBB - Integrated Pest Management
 12. EBBA - Student Health Services
 13. GBA - Equal Employment Opportunity
 14. GBA-AR- Veteran and State Servicemember Preference
 15. GBN/JBA - Sexual Harassment
 16. JBA/GBN - Sexual Harassment

OLD BUSINESS

Charles asked if Cheyenne had mentoring, and Cheyenne confirmed that Penny was here last week.

PRESENTATIONS AND REPORTS

Financials

Cara Wilber will present July and August financial reports next month.

Early Childhood Center

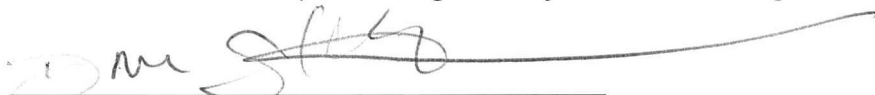
Please see the report in the agenda packet.

Superintendent Report

Cheyenne provided an overview of signed contracts and praised employee efforts during the transition. In personnel updates, Drewsey has offered its clerk contract to Lindsay Brown. To foster collaboration, rural schools will begin meeting virtually once a month for support and development. In-Service is scheduled to start on August 12, 2026 for HESD & ECC, followed by the Rural In-Service Days from August 13–14, 2026.

MEETING CLOSURE

With no further business, Chair Doug Stott adjourned the meeting at 2:27 PM.



Doug Stott, Board Chair