

# Harney Education Service District

25 Fairview Heights | Burns, Oregon 97720  
Regional Service Center 541.573.2122 | Early Childhood Center 541.573.6461

## Monthly Board Meeting December 16, 2025 Harney ESD Board of Directors

Present: Doug Stott, Director, Chair  
Dan Brown, Director  
Charles Dunten, Director  
Sandy Volle, Director, Vice Chair  
Kurt Van Batavia, Director  
Shannon Criss, Secretary to the Board, Superintendent  
Corissa Wright, Business Manager  
Janet Caldwell, HESD Program Director  
Katie Hill, Administrative Assistant/Board Clerk

Absent Excused: Mileah SkunkCap, Director; Thomas Doman, Director; Donna Schnitker, EI/ECSE Director

### CALL TO ORDER

Chair Doug Stott called the December 16, 2025 meeting to order at 3:00 PM at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop. This meeting was also available to attend virtually.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Doug Stott.

### VISITORS

Matt Hawley, Crane Superintendent  
Eric Nichols, Crane Principal  
Cheyenne Fowler  
Crystal Hussey

**Executive Session as per ORS 192.660()** - No Executive Session needed.

### ACTION ITEMS

#### Consent Agenda

- Approval of November 24, 2025 minutes
- Approval of the December 2025 amended agenda

**After review of the November 24, 2025 meeting minutes, Charles Dunten made a motion to approve as presented. Sandy Volle seconded. No discussion. Motion carried unanimously.**

**After reviewing changes that were made to the December 16, 2025 board agenda, Sandy Volle made a motion to approve the amended agenda. Kurt Van Batavia seconded. No discussion. Motion carried unanimously.**

### NEW BUSINESS

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## **OLD BUSINESS**

- Shannon went over the applications that have been received for the Superintendent position. She suggested that the board put together a screening committee, along with an interview committee. Discussion held.
- Matt Hawley and Eric Nichols presented a Tri-Superintendent Model to the board pertaining to how the position would look, and affect all students in Harney County. Handouts were distributed.
- Shannon encouraged the board to take time to process the information that has been presented pertaining to the Superintendent position. Doug suggested doing an additional informational meeting to invite Harney County rural boards so they can ask questions and give input.
- Work session on Wednesday, January 21, 2026 at 12:30 p.m. - Presentation of the Tri-Superintendent Model, followed by the regular board meeting at 1:30 p.m.. We'll send out the invites to all rural boards, and ESD staff, so that they can attend and ask any questions they may have.
- Tabled bullets two and three under old business until the next board meeting.

## **PRESENTATIONS AND REPORTS**

### **Financials**

Business Manager, Cori Wright, presented the disbursements, general fund balances, and significant expenditures. Cori went over the larger expenses, and what they were for. We are currently in the final review of the ESD audit, and things are going well.

**Charles Dunten made a motion to approve the expenditures/disbursements as presented. Kurt Van Batavia seconded. No discussion. Motion carried unanimously.**

### **PROGRAM REPORTS**

#### **Donna Schnitker/Shannon Criss**

- Shannon went over the report that Donna sent over for ECC. The director position is still currently open. Report attached.

### **Superintendent Report**

Shannon Criss shared the following:

- Shannon wished the board Merry Christmas

## **DISCUSSION ITEMS**

### **MEETING CLOSURE**

With no further business, Chair Doug Stott adjourned the meeting at 4:21 PM.

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Doug Stott, Board Chair