

HARNEY EDUCATION SERVICE DISTRICT

PO Box 460 | 25 Fairview Heights | Burns,
Oregon 97720

Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood
Center 541.573.6461

Monthly Board Meeting May 8, 2023 Harney ESD Board of Directors

Present: Doug Stott, Director
Dan Brown, Director, Chair
Charles Dunten, Director
Thomas Doman, Director
Sandy Volle, Director
Julie Weikel, Director (By Phone)
Shannon Criss, Secretary to the Board, Superintendent
Donna Schnitker, ECC Director
Corissa Wright, Business Manager
Brenda Engebretson, ECC Director
Janet Caldwell, HESD Program Director
Katie Hill, Administrative Assistant/Board Clerk

Absent Excused: Charles Schmidt, Director, Vice Chair

CALL TO ORDER

Chair Dan Brown called the May 8, 2023 meeting to order at 11:30 AM at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Dan Brown.

VISITORS

Janice Dunten

Executive Hearing as per ORS 192.660(2) (i) - No Executive Session needed.

ACTION ITEMS

Consent Agenda

- Approval of March 15, 2023 minutes
- Approval of April 26, 2023 special meeting minutes

After review of the Consent Agenda Charles Dunten made a motion to approve as presented. Doug Stott seconded. No discussion. Motion carried unanimously.

NEW BUSINESS

- Shannon gave a brief explanation on what exactly the OAESD Agreement was and our participation with it.

After review of the OAESD Agreement Doug Stott made a motion to approve as presented. Sandy Volle seconded. No discussion. Motion carried unanimously.

- Cori explained the decision as to why ECC's 2010 Jeep Patriot needed to be surplus.

After review to surplus ECC's 2010 Jeep Patriot Doug Stott made a motion to approve as presented. Sandy Volle seconded. No discussion. Motion carried unanimously.

PRESENTATIONS AND REPORTS

Financials

Business Manager, Cori Wright, presented the disbursements and gave a verbal financial narrative highlighting balances, and significant expenditures. Cori discussed that the audits are still not quite complete. Cori has emailed to get an update from Pauly Rogers & Co., and once we receive it we will have Kara from Oster's Professional Group review them for any discrepancies. They are in breach of contract for missing several deadlines, and Cori will be reaching out to another accounting company to see if they may be interested in taking on our audit. Cori went through the large disbursements that are on the financials in March and April 2023, and explained what/why they were larger.

Sandy Volle made a motion to approve the expenditures/disbursements as presented. Doug Stott seconded. No discussion. Motion carried unanimously.

PROGRAM REPORTS

ECC Report attached

Brenda Engebretson

- EI/ECSE referrals are at an all time high right now. They will only be losing 8 kids from the program next year, so they are very thankful for that. There was a director hired and they took a job elsewhere, so we are currently looking for another one. Donna emailed Mark Owens to see about some additional money to get the daycare center up and running, and he delivered an application that Donna completed to the Governor and they should know whether it's approved or denied in the next couple of weeks. Donna is currently working on trying to figure out the cost that will be associated with the daycare, and going through the steps to what it takes to set up the daycare successfully. They hope to have it up and running by September 1, 2023.

Superintendent Report/Safety Report/COVID-19 updates

Shannon Criss shared the following:

- The Legislative Bills are still currently in the negotiation stage, but the reading one is gaining ground. Mark Owens has been the one that sponsored Bill 292, and Shannon has been in contact with Mark Redmond from Malheur ESD about this Bill. Shannon is watching these Bills very closely and will update the Board as she receives them.
- The Sunriver Conference begins this Wednesday, and Donna will be giving a presentation at it.
- May 19th will be the Staff Appreciation luncheon for ECC/ESD staff.

- Shannon recognized Cori for all the work and extra time she has put in during the last couple months during this busy budget season.

DISCUSSION ITEMS

Doug shared that the Diamond students have been coming down and he has been teaching them some horticulture lessons. They have been planting many different things and Doug is looking forward to seeing what the garden will look like in the coming months.

MEETING CLOSURE

With no further business, Chair Dan Brown adjourned the meeting at 12:15 PM.

Dan Brown, Board Chair