

# Harney Education Service District

PO Box 460 | 25 Fairview Heights | Burns,

Oregon 97720

Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood  
Center 541.573.6461

## Monthly Board Meeting March 15, 2023 Harney ESD Board of Directors

Present: Doug Stott, Director, Director  
Dan Brown, Chair  
Charles Dunten, Director  
Thomas Doman, Director  
Sandy Volle, Director, Director  
Charles Schmidt, Vice Chair  
Julie Weikel, Director  
Shannon Criss, Secretary to the Board, Superintendent  
Donna Schnitker, ECC Director  
Corissa Wright, Business Manager  
Brenda Engebretson, ECC Director  
Janet Caldwell, HESD Program Director  
Katie Hill, Administrative Assistant/Board Clerk

Absent Excused:

### CALL TO ORDER

Chair Dan Brown called the March 2023 meeting to order at 1:30 PM at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Dan Brown.

### VISITORS

NO VISITORS

**Executive Hearing as per ORS 192.660(2) (i)** - No Executive Session needed.

### ACTION ITEMS

#### Consent Agenda

- Approval of February 8, 2023 minutes
- Approve HESD 2023-2024 Calendar
- Approve Contract Renewals for Admin
- Approve COLA 2023-2024
- Approval of Head Start continuation grant and the COLA and Quality Improvement increases

**After review of the February 8, 2023 minute and discussion Charles Dunten made a motion to approve the February 8, 2023 minutes as amended. Sandy Volle seconded. No further discussion Motion carried unanimously.**

Shannon presented the 2023-2024 Harney ESD calendar for the Board to review and approve.

**After review of the 2023-24 Calendar, Doug Stott made a motion to approve. Julie Weikel seconded. No discussion. Motion carried unanimously.**

The administrative contracts for Superintendent, Shannon Criss, and ECC Director, Donna Schnitker, were presented to the Board for review and approval.

**After review of the administrative contracts for Superintendent Shannon Criss, and ECC Director, Donna Schnitker, Sandy Volle made a motion to approve as presented. Charles Schmidt seconded. No discussion. Motion carried unanimously.**

### **COLA for 2023-24**

Shannon and Cori explained the wage increases that are happening at the local school districts, and how Harney ESD is trying to keep up with this. We are slowly closing the gap, but we're not quite there. We will continue to prioritize this.

**After review of the 2023-24 COLA Doug Stott made a motion, Charles Dunten seconded. No discussion. Motion carried unanimously.**

ECC Director, Donna Schnitker presented the Head Start Continuation Grant, COLA, and Quality Improvement increases to the Board for review and approval.

**After review of the Head Start Continuation Grant, COLA, and Quality Improvement increases, Julie Weikel made a motion to approve as presented. Sandy Volle seconded. No discussion. Motion carried unanimously.**

### **NEW BUSINESS**

- Crystal Hussey presented the Integrated Guidance Plan that covers the seven frontier rural districts. The application must be submitted by the end of March 2023. There are six programs that are rolled into the Integrated Guidance. SIA and Continuous Improvement Planning pertains to Harney ESD. Crystal collected data from the local communities, students, teachers, Boards, and the ESD team to analyze and determine what the needs are that need to be focused on. The three main priorities that came from all the input was Well-Rounded Education, Extended Learning Opportunities, and Health & Safety. She has created a strategy for each one of the priorities to help meet the goals.
- Harney ESD has conduit that is already installed and MIWAVE would like access to use it. If able to, MiWave would be responsible for maintaining and repairing the part of the conduit that they would be allowed to use.

**After review of the Conduit User Agreement with Grase Communications, dba MiWave, Charles Schmidt made a motion to approve the agreement as presented. Sandy Volle seconded. No discussion. Motion carried unanimously.**

Shannon presented information about the OAESD Council President and Chair Elect.

**After review of the OAESD Council President and Chair elect, Julie Weikel made a motion to approve the slated officers. Sandy Volle seconded. No discussion. Motion carried unanimously.**

## **OLD BUSINESS**

- Shannon updated the Board on the upcoming OAESD Spring Conference that is being held May 10-12, and she has made reservations for all Board members that were interested in attending.

## **PRESENTATIONS AND REPORTS**

### **Financials**

Business Manager, Cori Wright, presented the Financial Narrative highlighting disbursements, balances and significant expenditures. Please find attached Financial Narrative. Cori advised the Board that we still do not have our audit back. We have until the end of this month to receive it. Cori is working through the new budget cycle, and working to get all of it put together. We will be having District #3 represented at our upcoming budget board meeting.

**Julie Weikel made a motion to approve the expenditures/disbursements as presented. Charles Schmidt seconded. No discussion. Motion carried unanimously.**

### **PROGRAM REPORTS**

#### **ECC Report attached**

#### **Brenda Engebretson**

- Donna gave an update on the center based child care facility that she has been working to help get started in the community. There are a few obstacles that have come up that Donna is trying to figure out. Having the childcare facility temporarily based out of Faith Baptist Church is a possibility, and she will be attending several upcoming meetings to see. A request of the temporary facility is that the director of the childcare center be a member of the organization.
- The USDA review that Brenda and Maryah just had at ECC was wonderful and they received an almost perfect review.

### **Superintendent Report**

Shannon Criss shared the following:

- Senate Bill 292-1 pertains to a disclosure statement of elected school board members income. An appointed member is not required to submit a disclosure statement, an elected member does. Cori has offered to take laptops out to the rural Board meetings so that any member that was interested in filling out the statement will be able to. The Ethics commission will pull the report to see how many Board members have filled out the statement, and how many have not. A fine could be issued to the members that have not done one.
- House Bill 3198 pertains to early literacy. There is a nationwide crisis of a generation of children that cannot read. Shannon showed a video entitled "Right To Read". Discussion followed regarding "science of reading", and the connection to HB 3198, and the whole language vs. phonics.
- Shannon showed the Ruralite magazine. Diamond School graced the cover. Great story on how they applied for and received a grant for a new playground. Discussion followed. Julie is doing a presentation in Washington D.C. on rural vs urban and is going to show that photo.
- Shannon showed a video on the Junior Field Study Program 2022. Discussion on "Grow your own", and the EOREN (Eastern Oregon Regional Educators Program).

## **DISCUSSION ITEMS**

### **MEETING CLOSURE**

With no further business, Chair Dan Brown adjourned the meeting at 3:19 PM.

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Dan Brown, Board Chair