

# HARNEY EDUCATION SERVICE DISTRICT

PO Box 460 | 25 Fairview Heights | Burns,  
Oregon 97720

Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood  
Center 541.573.6461

## Harney ESD Board of Directors

Present: Dan Brown, Board Chair  
Charles Dunten, Director  
Pat Sharp, Director Via phone  
Doug Stott, Director  
Kirk Davies, Director

## Monthly Board Meeting September 12, 2018

Also Present: Charles Beck, Superintendent  
Cori Wright, Business Manager  
Hollie Held, Board Secretary

## CALL TO ORDER

Board Chair Dan Brown called the August meeting to order at 1:30 pm at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop

## PLEDGE OF ALLEGIANCE

## VISITORS/STAFF

Staff: Eric Nichols, Instructional Support/Tech  
Donna Schnitker, Director of ECC

Visitors: Steve Quick, Superintendent SD #3

## ACTION ITEMS

### Consent Agenda

- Approval of August 2018 Board Minutes

Charles Dunten made a motion to approve the consent agenda. Doug Stott seconded, and the motion passed unanimously.

## PRESENTATIONS AND REPORTS

### Financials

Cori Wright presented the fund balance report as of September 12, 2018. The All Funds balance was \$1,598,490.28 and the General Fund balance was \$645,822.98.

### Disbursements

Monthly disbursements for August, 2018 were reported as follows:

August 1, 2018 thru August 31, 2018 – \$56,861.35

### Significant Expenditures:

#### August 2018

General Fund 100

- Ruthies in his Image Photography \$63.38 Board Pictures
- Scotchman's Heating \$12,000.00 A/C Units

Doug Stott made a motion to approve the bills. Kirk Davies seconded, and the motion carried.

## **HARNEY ESD BOARD OF DIRECTORS MONTHLY BOARD MEETING**

September 12, 2018

### **PROGRAM REPORTS**

Donna Schnitker submitted the program reports for **Early Childhood and Special Education** to the Board which can be found in the board packet.

Donna stated that Head Start is fully enrolled with 13 children on the waiting list. She said this has been the best year to date for enrollment. She also stated how important it is to have a waiting list due to families unexpectedly moving. Head Start also met this summer to begin the strategic planning process.

There are four new staff members, and Donna said she is very excited about them and stated this is the best complete staff she has ever had. Donna talked about some of the changes that they have made this year, including all three year olds coming in in the morning and all four year olds coming in in the afternoon. The federal government also announced that there would be money available to extend the day for Head Start classrooms. Donna stated it is a non-competitive grant, so she believes they would be able to get the grant upon working with staff to plan for this option.

EI/ECSE transitioned 8 children to Kindergarten. They are still enrolling 2 year olds and expect their number to go up as soon as screening for Head Start is complete. Great Start has 30 children enrolled with four on the waiting list.

Eric Nichols submitted the program reports for **Instructional Support and Technology** to the Board which is included in the board packet.

Eric talked about his report that was included in the board packet and how ESD and EOT have been very busy this summer. He talked about some of the exciting changes that have been made to the Public Meeting rooms, the kids he was able to interact with at fair and some of the exciting things that are coming up in the next couple weeks.

### **Superintendent Report**

#### **Board Retreat**

Superintendent Beck told the board that the retreat will be held on November 5<sup>th</sup> at Bella Java at 10:30 AM with the November Board Meeting following at 1:30PM at HESD.

#### **Harney ESD Employee Handbook Review**

Each board member was given an HESD Employee handbook with their board packets for review throughout the year as policies may get updated.

#### **OSBA Fall Conference**

Superintendent Beck let the board members know that the OSBA Fall Conference would take place at the Portland Marriott Waterfront –November 7<sup>th</sup>-10<sup>th</sup> Mr. Beck stated Hollie would send out RSVPs to all to get rooms reserved if there are any board members that will be able to attend the conference.

#### **OSBA Fall Meeting**

Superintendent Beck stated the OSBA Fall meeting will be held October 16<sup>th</sup> at HESDs public meeting room. A flyer was included in the Board Packet for the event.

**HARNEY ESD BOARD OF DIRECTORS  
MONTHLY BOARD MEETING**

September 12, 2018

**Safety Report**

There were no incidents reported.

**MEETING CLOSURE**

With no further business, Dan Brown adjourned the meeting at 2:09 p.m.

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Dan Brown, Board Chair