

HARNEY EDUCATION SERVICE DISTRICT

PO Box 460 | 25 Fairview Heights | Burns,
Oregon 97720
Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood
Center 541.573.6461

Harney ESD Board of Directors Monthly Board Meeting October 14th, 2020

Present: Charles Dunten, Director (IN-PERSON) Also Present: Shannon Criss
Superintendent
Pat Sharp, Director (VIRTUAL) Cori Wright, Business Manager
Doug Stott, Chair Director (IN-PERSON) Hollie Held, Board Secretary
Julie Weikel, Director (VIRTUAL)

CALL TO ORDER

Board Chair Doug Stott called the October meeting to order at 1:30 PM at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop. Due to the COVID-19 Pandemic this board meeting was held IN person, virtually and by phone.

PLEDGE OF ALLEGIANCE

VISITORS/STAFF

Staff: Donna Shnitker Visitors: Steve Quick - Harney Dist. #3 Superintendent
Brenda Engebretsen – ECC Assistant Director
Janet Caldwell – Professional Development

PUBLIC COMMENT

There was no public comment

ACTION ITEMS

- December Meeting date and time
- HESD Board Retreat – November 10th
- Appointment of person to Task Force on Equity and Racial Justice
- Building 24 – 24 Fairview Heights Burns, OR 97720
- Resolution Adopting Participation in the Oregon Education Service District Support Network 2020-2023
- Policy GBEB – Communicable Diseases – Staff, **Highly Recommended**
- Policy GBEB-AR – Communicable Diseases – Staff, **Highly Recommended**
- Policy JHCC – Communicable Diseases – Students, **Required**
- Policy JHCC-AR – Communicable Diseases – Students, **Required**

Superintendent Criss discussed moving the December Board Meeting to Tuesday December 8th. Charles Dunten motioned to have the December meeting date changed to December 8th. Pat Sharp seconded, motion carried. Because of the social distancing requirements in place due to COVID-19, Harney ESD has opted to not have a Christmas Gathering this year.

The November Board retreat is set for a working lunch November 10th at 11:00AM at Harney ESD followed by the regular board meeting at 1:30.

**HARNEY ESD BOARD OF DIRECTORS
MONTHLY BOARD MEETING**

October 14th, 2020

Superintendent Criss volunteered to be on the Task Force on Equity and Racial Justice. The board agreed to have Shannon as Harney ESDs representative.

Mrs. Criss discussed looking into selling Building 24 as it is no longer being used and don't see a potential for it being used. Discussion was had. Charles Dunten motioned to approve getting information on selling Building 24. Pat Sharp seconded, motion carried.

Charles Dunten motioned to approve the Resolution Adopting Participation in the Oregon Education Service District Support Network 2020-2023. Julie Weikel seconded, motion carried.

After review of Policy GBEB, Policy GBEB-AR, Policy JHCC and Policy JHCC-AR, Pat Sharp motioned to approve the said policies as presented. Julie Weikel seconded, motion passed.

Consent Agenda

- Approval of September 2020 Minutes

After review of the September 2020 Board Minutes, Charles Dunten motioned to approve the minutes as presented. Julie Weikel seconded, motion carried.

**PRESENTATIONS AND REPORTS
Audit**

Financials

Business Manager Cori Wright submitted a Financial Narrative to the board highlighting September's disbursements, balances and significant expenditures. Please find attached Financial Narrative. A full Financial report can be found in the board packet.

Cori told the Board that she finished the Audit with Oster's Professional Group last week and that it went very well. She presented the board with the Audit Engagement Letter. The board thanked Cori for her dedication and hard work.

Charles Dunten moved to approve the financial report as presented. Pat Sharp seconded, motion carried.

PROGRAM REPORTS

Donna Schnitker submitted the program reports for **Early Childhood and Special Education** to the Board which can be found in the board packet.

Donna Shnitker highlighted the programs report for Early Childhood and Special Education.

Donna said Head Start classes are going well and have 74 children currently enrolled. She said they get more applications weekly and are confident Head Start will be fully enrolled.

EI/ESCE has 31 children currently enrolled with new referrals coming in weekly. Mrs. Shnitker said Courtney is screening all of the new children at ECC and has several that need to be referred for evaluation.

**HARNEY ESD BOARD OF DIRECTORS
MONTHLY BOARD MEETING**

October 14th, 2020

Preschool Promise is fully operational which Mrs. Shnitker said is the only one fully operational in the State. She said the classes are going really well.

The Frontier Hub is still working on coordinated enrollment. Child Care Resource and Referral (CC&R) is a new program that will begin in January 2021. This will increase staffing by two people with the goal of increasing the number of childcare placements in the community.

Superintendent Report

Superintendent Criss shared the flyer for OSBA Board Member & Secretary/Clerk Training October 28th 4:00PM-7:30PM with the board members. She said currently there are two board members that have RSVP'd and said Hollie would be contacting Board Clerks and Board Chairs to see if we could get more board members to attend. Hollie told the board if they have any material or questions they would like to have covered in the training to let her know so she could get with OSBA to have the trainings tailored more to those requests.

The Local Service Plan Meeting will be held October 22nd from 3:30PM-5:00PM and will be available in-person and virtually.

Superintendent Criss recognized Business Manager Cori Wright on an outstanding job with her work on the Audit last week. She said Cori has done a phenomenal job. The board thanked Cori for her hard work.

Superintendent Criss discussed policy KBA and KBA-AR with the board regarding Records requests and charges for those requests.

Mrs. Criss gave kudos to Donna and her staff at the Early Childhood Center on the great work and revamping they have done on the old Filmore building. She said it looks great.

Superintendent Criss asked the board if they would like to put a 2x2 add in the paper in support of the School Bond for Harney District #3. The board agreed.

Safety Report

There were no incidents reported. Discussion was had regarding updates on COVID 19.

Late Additions

Steve Quick told the board that he has been working with Superintendent Criss on the Grow Your Own grant and said she has been great to work with.

MEETING CLOSURE

With no further business, Doug Stott adjourned the meeting at 2:22 p.m.

Doug Stott, Board Chair