

# HARNEY EDUCATION SERVICE DISTRICT

PO Box 460 | 25 Fairview Heights | Burns,  
Oregon 97720

Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood  
Center 541.573.6461

## Harney ESD Board of Directors

Present: Dan Brown, Board Chair  
Kirk Davies, Director  
Pat Sharp, Director  
Sandy Volle, Director

## Monthly Board Meeting November 5, 2018

Also Present: Charles Beck, Superintendent  
Cori Wright, Business Manager  
Hollie Held, Board Secretary

## CALL TO ORDER

Board Chair Dan Brown called the August meeting to order at 1:30 pm at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop

## PLEDGE OF ALLEGIANCE

## VISITORS/STAFF

Staff: Eric Nichols, Instructional Support/Tech      Visitors:

## ACTION ITEMS

- Resignation Acceptance

Pat Sharp made a motion to accept Eric Nichols Resignation for the position of Superintendent of Harney ESD. Kirk Davies seconded, and the motion passed unanimously.

- Resolution: Adopting Participation in the Oregon ESD Support Network for 2018-19

Kirk Davies made a motion to accept the resolution as presented. Pat Sharp seconded, and the motion passed unanimously.

- Resolution to purchase two new vehicles for ECC
- Approval of bid for two cars for ECC

Donna Shnitker explained that they had monies that were unused from last year that they could carry over to purchase vehicles. She explained the need for the vehicles and said she had hand delivered RFP's to local auto businesses and also put an ad in the paper for bids. Donna only received one bid from Burns Ford which was given to the board members for review. Donna asked that the resolution be approved to purchase two new vehicles and the approval of the bid from Burns Ford for two vehicles for ECC.

Pat Sharp made a motion to accept the resolution and the approval of bid for ECCs car purchase as presented. Sandy Volle seconded and the motion passed unanimously.

- Policy
  - GBN/JBA – Sexual Harassment (Required)
  - GBN/JBA-AR – Sexual Harassment (Delete) and (Required)
  - JBA/GBN - Sexual Harassment (Required)
  - JBA/GBN –AR - Sexual Harassment (Delete) and (Required)

After review of the four policies presented, Pat Sharp made a motion to approve policy GBN/JBA, GBN/JBA-AR, JBA/GBN, and JBA/GBN-AR as presented. Sandy Volle seconded and the motion passed unanimously.

- OSBA Election

Superintendent Beck went over the two 2018 Resolutions the board was being asked to vote on.

**HARNEY ESD BOARD OF DIRECTORS  
MONTHLY BOARD MEETING**

November 5, 2018

Pat Sharp made a motion to approve the resolutions as presented. Sandy Volle seconded and the motion carried.

**Consent Agenda**

- Approval of September 2018 Board Minutes

Check Signers will be tabled until next board meeting. Pat Sharp made a motion to approve the September 2018 Board Minutes. Doug Stott seconded, and the motion passed unanimously.

**PRESENTATIONS AND REPORTS**

**Financials**

Cori Wright presented the fund balance report as of November 5, 2018. The All Funds balance was \$1,403,555.00 and the General Fund balance was \$637,872.69

**Disbursements**

Monthly disbursements for October, 2018 were reported as follows:

October 1, 2018 thru October 31, 2018 – \$120,962.87

**Significant Expenditures:**

**General Fund 100**

- |                             |            |                    |
|-----------------------------|------------|--------------------|
| • Harney District Hospital  | \$300.00   | CPR Training       |
| • Kelly Imaging Systems     | \$861.82   | New Copier         |
| • Kelly Imaging Systems     | \$437.10   | New Copier         |
| • Osters Professional Group | \$7,730.00 | Audit down payment |

**Head Start Fund 235**

- |                             |           |                       |
|-----------------------------|-----------|-----------------------|
| • Chevron & Texaco Business | \$ 130.81 | Mileage Reimbursement |
|-----------------------------|-----------|-----------------------|

Pat Sharp made a motion to approve the bills. Sandy Volle seconded, and the motion carried.

**PROGRAM REPORTS**

Eric Nichols gave an overview for **Instructional Support and Technology**.

Mr. Nichols talked about CIO (Chief Information Officers) training. This will be a training for staff on cyber hackers. Eric said he has a conference that himself and Janet have been getting ready for that will take place in Bend November 14<sup>th</sup> – 16<sup>th</sup> called Wide Open Spaces, that he is very excited about. There will be great presenters with a focus of mentoring for Administrators.

Donna Schnitker submitted the program reports for **Early Childhood and Special Education** to the Board which can be found in the board packet.

Donna Shnitker said she had given most of her report updates at the morning retreat. She asked to get a motion to approve the application for extended day funding that is due December 1<sup>st</sup>.

**HARNEY ESD BOARD OF DIRECTORS  
MONTHLY BOARD MEETING**

November 5, 2018

Pat Sharp made a motion to approve the application for extended day funding. Kirk Davies seconded, and the motion passed unanimously.

**Late Additions**

Superintendent Beck told the board that HESD will be looking into the possibility of offering business and clerk services to the Rural Districts. The board asked to get a draft that can be presented at the next board meeting.

**Superintendent Report**

**OAESD Update**

Superintendent Beck reported that he had attended the OAESD retreat. Mr. Beck shared some of the highlights of the retreat with the board.

**OSBA Fall Meeting and OSBA Board Training Recap**

Superintendent Beck stated the OSBA Fall meeting went very well. They had over 20 people in attendance and said the presenters are grateful to have so many attend, and stated we have one of the best turnouts each year for Rural ESDs. The OSBA Board training also went very well.

**Local Service Plan**

Superintendent Beck went over the Local Service Plan draft covering the areas that would have some changes in more detail.

**Christmas Party**

The annual Christmas party will be held on December 12<sup>th</sup> at the Pine room. An invitation was included in the Board Packet.

**Safety Report**

There were no incidents reported.

**MEETING CLOSURE**

With no further business, Dan Brown adjourned the meeting at 2:19 p.m.

---

Dan Brown, Board Chair