

# HARNEY EDUCATION SERVICE DISTRICT

PO Box 460 | 25 Fairview Heights | Burns, Oregon 97720  
Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood Center 541.573.6461

## Harney ESD Board of Directors

Present: Dan Brown, Director  
Charles Dunten, Director  
Pat Sharp, Director  
Doug Stott, Vice Chair  
Sandy Volle, Director

## Monthly Board Meeting May 13th, 2020

Also Present: Shannon Criss, Superintendent  
Hollie Held, Board Secretary  
Cori Wright, Business Manager

## CALL TO ORDER

Vice Board Chair Doug Stott called the May meeting to order at 10:30 AM at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop

## PLEDGE OF ALLEGIANCE

### VISITORS/STAFF

Staff: Brenda Engebretsen – ECC Assistant Director  
Janet Caldwell – Instructional Support

## PUBLIC COMMENT

There was no public comment.

## ACTION ITEMS

- Administration and Superintendent Contracts (Shannon Criss, Donna Schnitker, Gayle Mackey, Brenda Engebretsen)
- Approve Federal applications for Head Start

Administration and Superintendent contracts were discussed. Superintendent Criss told the board she would not take the 2% COLA increase and instead would ask to receive more vacation days. Donna will be getting the 2% COLA increase with an additional increase to stay comparable to others in her position across the state. Gayle Mackey and Brenda Engebretsen will be receiving the 2% COLA increase. Discussion followed. Dan Brown motioned to approve the administration and superintendent contracts and said increases. Sandy Volle seconded, motion carried.

Donna Shnitker explained the three Federal applications for Head Start to the board. Discussion followed. Charles Dunten motioned to approve the three Federal Applications for Head Start. Pat Sharp seconded, motion carried.

## AGENDA ADJUSTMENTS

No adjustments made.

## CONSENT AGENDA

- Approval of April 2020 Minutes

After review April 2020 minutes, Dan Brown motioned to approve the Consent Agenda as presented. Pat Sharp seconded, motioned carried.

**HARNEY ESD BOARD OF DIRECTORS  
MONTHLY BOARD MEETING**

May 13th, 2020

**PRESENTATIONS AND REPORTS**

**Financials**

Business Manager Cori Wright highlighted some of the disbursements from April's financials. A full Financial Report will be given for April in the June 2020 board meeting.

Sandy Volle moved to approve the financial report as presented. Charles Dunten seconded, motion carried.

**Presentation**

**PROGRAM REPORTS**

Donna Schnitker submitted the program reports for **Early Childhood and Special Education** to the Board which can be found in the board packet.

Donna Schnitker reported that Head Start has not had classes since Spring Break due to COVID-19 restrictions. She said they are seeing so many creative and wonderful teaching activities that her staff have been doing for their students. These range from getting packets of work and activities out to students, to zoom and phone meets, teaching lessons on Facebook pages, singing songs, reading stories, etc. Donna said the teachers and students are really missing each other and having the children in their classrooms.

EI/ECSE just completed virtual transition meetings for all of the children moving into Kindergarten next year. Donna said Courtney has been meeting with families and sending packets out as well.

Great Start teacher Mrs. Stampke is delivering packets of activities to her families and doing a weekly Facebook lesson.

Donna gave an overview on the Frontier Hub. She talked about what they are currently doing and what the next phase is going to be. More information can be found in the board report Donna provided in the board packet.

**Superintendent Report**

**SIA Update**

Superintendent Criss talked about the SIA position and how we are unsure of funding due to the ongoing COVID-19 pandemic. She said they are hoping to know more on May 20<sup>th</sup> when the new revenue forecast is set to come out. She said the SSA application is still going forward as if the funding will be there.

**Safety Report**

There were no incidents reported. Discussion was had regarding updates on COVID-19.

**Late Additions**

There were no late additions

**MEETING CLOSURE**

With no further business, Doug Stott adjourned the meeting at 11:07 a.m.

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Doug Stott, Vice Board Chair