

HARNEY EDUCATION SERVICE DISTRICT

PO Box 460 | 25 Fairview Heights | Burns,
Oregon 97720

Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood
Center 541.573.6461

Harney ESD Board of Directors

Present: Dan Brown, Board Chair
Kirk Davies, Vice Chair
Charles Dunten, Director
Pat Sharp, Director
Doug Stott, Director
Julie Weikel, Director
Sandy Volle, Director

Monthly Board Meeting March 13, 2019

Also Present: Charles Beck, Superintendent
Cori Wright, Business Manager
Hollie Held, Board Secretary

CALL TO ORDER

Board Chair Dan Brown called the March meeting to order at 1:30 pm at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop

PLEDGE OF ALLEGIANCE

VISITORS/STAFF

Staff: Donna Shnitker, Early Childhood Center/Special Ed

Visitors:

ACTION ITEMS

Consent Agenda

- Approval of February 2019 Board Minutes
- Certified Employee Contract Recommendation
- Recognition of letter of opt out from Harney District #3
- 5-year Head-Start Grant Approval
- Policy GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting (Required)
- Policy GCDA/GDDA – Criminal Records Checks and Fingerprinting (Required)
- Donna Shnitker Retirement Review

After review of the February 2019 Board Minutes Charles Dunten made a motion to approve the minutes as presented. Pat Sharp seconded and the motion passed unanimously.

Sandy Volle made a motion to approve the Certified Employee Contracts for the 2019-2020 year for Gayle Mackey and Philip Kurkinen. Kirk Davies seconded and the motion passed unanimously.

After discussion on the letter of opt of Harney ESD from Harney School District #3. Pat Sharp made a motion to accept the letter of Opt Out from Harney District #3. Charles Dunten seconded, and the motion passed unanimously.

Donna Shnitker explained to the board that the 5-year Head-Start grant will have to go into re-competition so they will need to apply for a 1 – year grant now. Doug Stott made a motion to approve

**HARNEY ESD BOARD OF DIRECTORS
MONTHLY BOARD MEETING**

March 13, 2019

the 1 – year Head Start Grant. Kirk Davies seconded, and the motion passed unanimously.

After review of both of the board policies, Kirk Davies made a motion to approve Policy GCDA/GDDA-AR and GCDA/GDDA as presented. Charles Dunten seconded, and the motion passed unanimously.

Donna Shnitker told the board with all the changes coming up for the 2019/2020 year, she would like to stay another year and retract her retirement that was coming up this July 1st. Sandy Volle made a motion to approve Donna Shnitkers resend of Retirement. Doug Stott seconded, and the motion passed unanimously.

PRESENTATIONS AND REPORTS

Audit

Financials

Cori Wright presented the fund balance report as of March 13, 2019. The All Funds balance was \$2,201,916.34 and the General Fund balance was \$1,148,943.53

Disbursements

Monthly disbursements for February, 2019 were reported as follows:

February 1, 2019 thru February 28, 2019 – \$75,033.11

Significant Expenditures:

General Fund 100

- | | | |
|--------------------------|------------|--|
| • AMAZON MARKETPLACE -CC | \$149.71 | SUPPLIES |
| • ELIZABETH JACHLES | \$2,500.00 | INSTRUCTIONAL SUPPORT/
TRAITS WRITING |
| • SCOTCHMANS HEATING | \$5,755.00 | NEW HEATER |

Kirk Davies made a motion to approve the bills as presented. Sandy Volle seconded, and the motion carried.

PROGRAM REPORTS

Donna Schnitker submitted the program reports for **Early Childhood and Special Education** to the Board which can be found in the board packet.

Donna Shnitker said the Head Start program is fully enrolled and they have a waitlist. There are 63 children that have applied for next year. Donna said that is a record number for this time of the year. As mentioned earlier in the meeting, the Head-Start program will be applying for a 1-year Head-Start grant and said she would know more about the process by next week.

EI/ECSE is currently serving 40 children with one child in referral.

Great Start is fully enrolled and has remained so all year.

**HARNEY ESD BOARD OF DIRECTORS
MONTHLY BOARD MEETING**

March 13, 2019

Donna said the Frontier Hub had a virtual site visit on Thursday as a precursor to getting funded. She said they should hear final word soon.

Superintendent Report

Superintendent Evaluation Timeline

Superintendent Beck told the board that Superintendent Evaluation time was nearing and asked the board to think about how they would like the process to be this time.

OAESD Annual Conference

Superintendent Beck reminded the board members that the OAESD Annual Conference at the Sunriver Resort is coming up May 15-17th. Hollie confirmed making the room reservations for those board members that said they were able to attend.

Safety Report

There were no incidents reported.

Late Additions

Superintendent Beck let the board know that he received an email from Steve Quick stating they may potentially need/want to extend their contract for technology services in lieu of not being ready to fully transition on their own from the opt out that is effective July 1st 2019. The board discussed needing to have any requests in writing with a signature from all of their board members.

EXECUTIVE SESSION

The regular board session recessed to executive session at 2:44 PM

EXECUTIVE SESSION AS PER ORS 192.660(2)(a)

(a) To consider the employment of a public officer, employee, staff member or individual agent.

REGULAR SESSION RESUMES

The regular session resumed at 3:27 p.m.

MEETING CLOSURE

With no further business, Dan Brown adjourned the meeting at 3:29 p.m.

Dan Brown, Board Chair