

HARNEY EDUCATION SERVICE DISTRICT

PO Box 460 | 25 Fairview Heights | Burns,
Oregon 97720

Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood
Center 541.573.6461

Harney ESD Board of Directors

Present: Dan Brown, Director (IN-PERSON)
Charles Dunten, Director (IN-PERSON)
Pat Sharp, Director (IN-PERSON)
Doug Stott, Board Chair (IN-PERSON)
Sandy Volle, Vice Chair (IN-PERSON)
Julie Weikel, Director (IN-PERSON)

Monthly Board Meeting March 10th, 2021

Also Present: Shannon Criss, Superintendent
Cori Wright, Business Manager
Hollie Held, Board Secretary

CALL TO ORDER

Board Chair Doug Stott called the March meeting to order at 1:35 PM at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop. Due to the COVID-19 Pandemic this board meeting was held VIRTUALLY and IN PERSON.

PLEDGE OF ALLEGIANCE

VISITORS/STAFF

Staff: Janet Caldwell – Professional Development
Brenda Engebretsen – ECC Assistant Director

Visitors:

AGENDA ADJUSTMENTS

No adjustments were made

PUBLIC COMMENT

There was no public comment

ACTION ITEMS

- Head Start Grant
- ECC Self- Assessment
- Community Needs Assessment

Donna explained the Head Start Grant was a non-Competitive Grant that they need to apply for annually and this year it will be for \$414,000. Donna also explained how the ECC Self-Assessment and Community Needs Assessment ties in with that Head Start Grant. Julie Weikel made a motion to approve the application process and the assessments as presented. Sandy Volle seconded, motion passed.

Consent Agenda

- Approval of February 2021 Minutes
- Certified Employee Contract Recommendation
- Resolution to Accept/Expend Grant Funds
- Retirement – Jill Muilenburg

After review of the Consent Agenda Dan Brown motioned to approve the February 2021 Board Minutes. Charles Dunten seconded, motion carried. Charles Dunten motion to approve the Certified

**HARNEY ESD BOARD OF DIRECTORS
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Employee contracts for Shannon Criss, Donna Shnitker, Brenda Engebretsen and Gayle Mackey. Sandy Volle seconded, motion passed. Resolution to accept/expend Grant Funds was tabled until the April or May board meeting. Sandy Volle motioned to accept Jill Muilenburgs Retirement after 28 years of service at Harney ESD. Julie Weikel seconded, motion passed.

NEW BUSINESS

- COLA/Insurance Increase – Budget Projection

After discussion of a COLA and Health Insurance Increase, Superintendent Criss asked that we come back to the COLA increase in the April or May board meeting after budgets are looked at more. Business Manager Cori Wright said she would like to increase the Health insurance by \$25.00 to \$1375.00 per month. Sandy Volle motioned to accept the Insurance increase at \$1375.00/ month. Pat Sharp seconded, motion carried.

OLD BUSINESS

- Updated Budget Calendar
- Board and Budget Board Positions Discussion

After review of the budget calendar and board positions, Dan Brown made a motion to accept as presented. Sandy Volle seconded, motion passed.

PRESENTATIONS AND REPORTS

Financials

Business Manager Cori Wright submitted a Financial Narrative to the board highlighting February's disbursements, balances and significant expenditures. Please find attached Financial Narrative. A full Financial report can be found in the board packet.

Cori stated that we are in the beginning stages of budget season.

Pat Sharp moved to approve the financial report as presented. Julie Weikel seconded, motion carried.

PROGRAM REPORTS

Donna Schnitker submitted the program reports for **Early Childhood and Special Education** to the Board which can be found in the board packet.

Head Start classes are going well and have 74 children currently enrolled with 85% attendance.

EI/ESCE has 38 children currently enrolled with seven children in referral and evaluation.

Preschool Promise is fully enrolled.

Donna Reported for CCR&R and said it is close to being all set up and running and said they will have an office in the Fillmore building and one in John Day.

The OPEC Parenting Hub had a virtual site visit and went well. Donna gave an overview of the OPEC parenting Hub.

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Superintendent Report

Safety Report/COVID-19 updates

There were no incidents reported. Discussion was had regarding updates on COVID 19, vaccines and new school metrics and executive orders.

Discussion

Superintendent Criss gave a handout - key provisions of the FY21 Senate Budget Reconciliation Bill Initial Summary.

Superintendent Criss was approached by Barbara Cannady to sponsor Harney County Broadband Advisory Committee. Discussion was had and the board made the conclusion that this is not something they want to pursue at this time.

Superintendent Criss is the lead of the Harney County Teacher of the year committee and said she would really like one of the board members to be on the panel and committee. This will be taking place the first part of April.

Recognition of two students from Diamond Elementary was given. These two are advancing to the state competition for the Elks' Americanism Essay Contest, they were pictured in this week's Burns Times Herald paper.

Happy Birthday to Dan Brown and Pat Sharp.

Late Additions

There were no late additions

MEETING CLOSURE

With no further business, Doug Stott adjourned the meeting at 2:41 p.m.

Sandy Volle, Vice Board Chair