

# HARNEY EDUCATION SERVICE DISTRICT

PO Box 460 | 25 Fairview Heights | Burns,  
Oregon 97720

Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood  
Center 541.573.6461

## Harney ESD Board of Directors

Present: Dan Brown, Director  
Kirk Davies, Director  
Charles Dunten, Director  
Doug Stott, Chair  
Sandy Volle, Vice Director  
Julie Weikel, Director

## Monthly Board Meeting August 12th, 2020

Also Present: Shannon Criss Superintendent  
Cori Wright, Business Manager  
Hollie Held, Board Secretary

## CALL TO ORDER

Board Chair Doug Stott called the August meeting to order at 1:30 PM at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop. Due to the COVID-19 Pandemic this board meeting was held virtually and by phone.

## PLEDGE OF ALLEGIANCE

## VISITORS/STAFF

Staff: Brenda Engebretsen – ECC Assistant Director  
Janet Caldwell – Instructional Support

Visitors:

## PUBLIC COMMENT

There was no public comment

## ACTION ITEMS

- Umpqua bank New Signature Cards
- Dodge Nitro Bid
- Approve Integration of Comprehensive SSA Plan into LSP
- Policy GBCA – Employee Dress Policy – **Delete**
- Policy GBL – Personnel Records – **Required**
- Policy GBLA – Disclosure of Information – **Highly recommended**
- Policy IGBAH-AR – Special Education – Evaluation and Eligibility Procedures\*\* - **Required**
- Policy GCBDAAGDBDAA -COVID 19 – *Related Leave* \* - **Highly Recommended**
- Policy GCBDAAGDBDAA-AR (1) -COVID 19 – *Related Leave* \* - **Highly Recommended**
- Policy GCBDAAGDBDAA-AR –(2) COVID 19 – *Related Leave* \* - **Optional**

Cori stated there were no changes that were needed on the Umpqua bank signature cards as of right now. No motion needed.

Harney ESD received a bid from Reflections Auto Detailing for the Dodge Nitro that was declared a surplus item in the June 2020 board meeting. It was asked that the board approve the bid for Dodge Nitro. Charles Dunten motioned to approve the bid from Reflections Auto Detailing. Kirk Davies seconded, motion carried.

After discussion of the Integration of Comprehensive SSA Plan into LSP, Sandy Volle motioned to approve the integration. Kirk Davies seconded, motion carried.

## **HARNEY ESD BOARD OF DIRECTORS MONTHLY BOARD MEETING**

August 12th, 2020

After discussion of declaring Surplus items, Pat Sharp made a motion to declare Surplus on the items discussed. Sandy Volle seconded, motion carried.

After review of Policy GBCA, Policy GBL, Policy GBLA, Policy IGBAH-AR, Policy GCBDAAG/GBDAA, Policy GCBDAAG/GBDAA-AR (1) and Policy GCBDAAG/GBDAA-AR – (2), Charles Dunten motioned to approve the policies as presented. Sandy Volle seconded, motion carried.

### **Consent Agenda**

- Approval of June 2020 Minutes

After review of the June 2020 Board Minutes, Sandy Volle motioned to approve the minutes as presented. Charles Dunten seconded, motion carried.

## **PRESENTATIONS AND REPORTS**

### **Audit**

#### **Financials**

Business Manager Cori Wright submitted a Financial Narrative to the board highlighting July's disbursements, balances and significant expenditures. Please find attached Financial Narrative. A full Financial report can be found in the board packet.

Cori let the board know that we have received a bid from Kenyon enterprises for some sprinklers where we do not currently have any. She told the board we do have money in the budget to make those upgrades.

Sandy Volle moved to approve the financial report as presented. Charles Dunten seconded, motion carried.

### **PROGRAM REPORTS**

Donna Schnitker submitted the program reports for **Early Childhood and Special Education** to the Board which can be found in the board packet.

ECC Assistant Director Brenda Engebretsen highlighted the programs report for Early Childhood and Special Education.

Brenda said the Head Start summer school concluded last Thursday and said it was very successful. Brenda said they were funded for 30 students and had 28 students attend. She said the students and teachers were all so happy to be back in school with each other and said it was also great to have extra time back in the class before the students start kindergarten this coming school year.

Brenda said if the Early Learning Council approves the new Guidance on the 13<sup>th</sup>, Head Start will be able to open with full enrollment. She said the Early Learning Division awarded us enough money to open to additional extended day classes. This will not serve more students but rather no longer have double sessions.

EI/ECSE numbers remain stable and will be sending 8 students off to kindergarten.

**HARNEY ESD BOARD OF DIRECTORS  
MONTHLY BOARD MEETING**

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Brenda told the board they will no longer have Great Start. She said they have received funding for a new program called Preschool Promise. She said this will be treated much like Head Start. It will be serving fewer children, but for more days and hours. Brenda said this program is exciting because it will have stable funding. Brenda said herself and Donna wrote two grants to receive these funds.

The frontier Hub is still working on coordinated enrollment.

**Superintendent Report**

**In-services – Harney ESD In-service- August 19<sup>th</sup>, Rural In-service – August 20<sup>th</sup>**

Superintendent Criss discussed what the agenda looks like for both Teacher/Staff in-services. Discussion followed.

**Ready Schools Safe Learning Reopening Plan**

Superintendent Criss discussed the Ready Schools Safe Learning Reopening Plan as of August 12<sup>th</sup>. She said the plans are continuously changing due to the restriction guidelines the state puts out, sometimes changing several times in one day. Superintendent Criss stated as of today the plan for the rural schools is to be back in school full time and she discussed what that would look like.

**Safety Report**

There were no incidents reported. Discussion was had regarding updates on COVID 19.

**Late Additions**

There were no late additions.

**MEETING CLOSURE**

With no further business, Doug Stott adjourned the meeting at 2:14 p.m.

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Doug Stott, Board Chair