

HARNEY EDUCATION SERVICE DISTRICT

PO Box 460 | 25 Fairview Heights | Burns, Oregon 97720
Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood Center 541.573.6461

Harney ESD Board of Directors

Present: Dan Brown Pat Sharp, Director
Kirk Davies, Director
Pat Sharp, Director
Doug Stott, Vice Chair
Sandy Volle, Director
Julie Weikel, Board Chair

Monthly Board Meeting April 8th, 2020

Also Present: Shannon Criss, Superintendent
Hollie Held, Board Secretary

CALL TO ORDER

Board Chair Julie Weikel called the April meeting to order at 1:30 PM at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop

PLEDGE OF ALLEGIANCE

VISITORS/STAFF

Staff: Gayle Mackey – SPED
Jill Muilenburg – SLPA

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

- Emergency adjust to Budget Calendar – Budget Meeting move to May Due to COVID-19 restrictions
- COLA Increase adjustment

AGENDA ADJUSTMENTS

COLA increase adjustment was moved from Consent Agenda to Action items

CONSENT AGENDA

- Approval of March 2020 Minutes
- Policy GCDA-GDDA – Criminal Records Check and Fingerprinting **(Required)**
- Policy GCDA-GDDA-AR – Criminal Records Check and Fingerprinting **(Required)**
- Policy KL – Public Complaints – Version 1 – **(Highly Recommended)**
- Policy KL-AR – Public Complaint Procedure – **(Highly Recommended)**
- Policy ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone – **Required**

Discussion was had on moving the Budget Board Meeting to Wednesday May 13th at 1:30 due to COVID -19 restrictions. Sandy Volle made a motion to approve the Emergency date change of the Budget Board Meeting to Wednesday, May 13th. Doug Stott seconded, motion carried.

Discussion on decreasing the COLA increase from the previously approved 3% to 2% due to COVID-19 and the effect it will have on budgets was discussed. Dan Brown motioned to approve a COLA increase of 2%. Doug Stott seconded, motioned carried.

**HARNEY ESD BOARD OF DIRECTORS
MONTHLY BOARD MEETING**

April 8th, 2020

After review and discussion of the March 2020 minutes and policies GCDA-GDDA, GCDA-GDDA-AR, KL, KL-AR and ECACB. Pat Sharp motioned to approve the Consent Agenda as presented. Kirk Davies seconded, motioned carried.

PRESENTATIONS AND REPORTS

Financials

Business Manager Cori Wright submitted a Financial Narrative to the board highlighting March's disbursements, balances and significant expenditures. Please find attached Financial Narrative. A full Financial report can be found in the board packet.

Audit Reports were handed out to each board member from 2018-2019 Fiscal Year. Cori let everyone know that Cara from Osters would not be presenting this year due to COVID-19. The summary was read aloud and discussion followed.

Doug Stott moved to approve the bills as presented. Sandy Volle seconded, motion carried.

Presentation

PROGRAM REPORTS

Donna Schnitker submitted the program reports for **Early Childhood and Special Education** to the Board which can be found in the board packet.

Donna Schnitker reported that Head Start is fully enrolled, but not in session because of the Governor's latest Executive order. Donna said if the need arises, they can offer childcare to essential emergency personnel, but haven't had any families ask for that thus far. Donna said her staff is working, either from home or at the center while observing the social distancing rule. In order to stay in touch with families, the teachers are preparing weekly packets of activities for their students to do at home. They are delivering them to the homes and passing them off to the parents. In addition, they are calling each parent each week to check on them. Each teacher is putting a lesson on Facebook for their students. Some of the students are responding back and Donna said this part has been fun for the teachers as they are really missing their students as well.

Donna said she has learned that the Federal Head Start was given \$750 million to give to programs for summer school, and said she plans on participating because they will be getting extra money for it.

EI/ECSE is able to release 5 speech students that will be going to Kindergarten next year. Courtney is also delivering services virtually and through phone calls. She has also prepared packets for students to work on while at home.

Great Start is fully enrolled. Mrs. Stampke is delivering packets of activities to her families and doing a weekly Facebook lesson.

Donna gave an overview on the Frontier Hub. She talked about what they are currently doing and what the next phase is going to be. More information can be found in the board report Donna provided in the board packet.

**HARNEY ESD BOARD OF DIRECTORS
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Superintendent Report

Superintendent Evaluation Timeline

Superintendent Criss turned her self-evaluation in to the Board Chair. It was discussed to have each board member read over her self-evaluation and hold an Executive session per ORS Meeting for Superintendent Evaluation at the May board meeting.

Budget Considerations

Superintendent Criss discussed the possible budget changes that will most likely affect Harney ESD due to COVID-19.

Safety Report

There were no incidents reported. Discussion was had regarding updates on COVID-19.

Late Additions

SSA Hire

The SSA position was offered to one applicant. Due to the uncertainties of the funding due to COVID-19 the offer was not accepted. Superintendent Criss told the board there is now a hiring freeze and this position will not be reposted until there is further guidance from ODE after the pandemic subsides.

Bond Measure for Facility Improvements

Dan Brown asked the board to support the Bond Measure for Facility Improvements in the local newspaper. Dan Brown motioned to support the Bond measure in the local newspaper. Kirk Davies seconded, motion passed.

Distance Learning-

Superintendent Criss reported on how the rural teachers are doing preparing their distance learning for all their students. She said they are all doing very well and mentioned all the teachers are attending a zoom meeting together with ESD every Tuesday at 9:00 am to check in and share what they have been working on and to get ideas from each other. Superintendent Criss also talked about the ESD getting meals ready and delivering to districts for families that have requested.

MEETING CLOSURE

With no further business, Julie Weikel adjourned the meeting at 2:31 p.m.

Julie Weikel, Board Chair